

JUST Committee Meeting

Wednesday 9th January 2019

MINUTES

Present

Doug Harris

Cameron Peacock

Jeff Peacock

Tracey Wright

Matthew Wright

Jodie Cuthbert

1. Matters arising

a. Progress on Paul Stacey signing release form to allow new signatory to bank account

Paul has signed and the paperwork has been submitted.

b. Access to BUC trust account

To be completed in due course following completion of above.

c. Games Night

JP gave an overview of the evening and confirmed it had gone well.

d. Membership Registration Disclaimer

DH to progress following discussion at this and previous meeting around what is required.

ACTION: DH to develop new statement for membership form.

e. Advertising Signage

To be progressed as discussed at previous meeting.

Action: DH to carry out as above.

f. JUST Calendar

MW gave an overview on the calendar that has been implemented on the new website.

g. Summary of upcoming visiting groups

TW advised that Hartlepool Scouts have requested a visit. Suggested dates discussed.

h. EJC

Discussion around the event and potential involvement.

Action: DH to put together a flyer to promote to members

i. Jan/Feb Show

Discussion had around dates, suggested February half-term would be suitable.

Action: TW to see if venue available and book it.

j. Grants Update

i. Juggle Squad

DH advised that there is around £1000 left and it was suggested that this is used to book more workshops and to buy in acts for the Show.

DH also advised that Francis and Leyna have requested a contribution from Juggle Squad towards purchasing new unicycles and that their preferred unis are 26" munis. Discussion was had around this and it was suggested that a budget be put together based on a price 'per head' for each Juggle Squad member whereby they earn vouchers in return for qualifying activities such as volunteering. To be discussed further once the remaining Juggle Squad amount is confirmed.

Action: MW to send DH information on spending.

ii. Circus Skill Award

MW confirmed that the money has arrived and a discussion was had about what the reward system would look like with suggestions including a cloth badge, enamel badge or clothing such as t-shirts or hats.

To be discussed further.

iii. Awards for All

DH advised that the bid is still awaiting a rewrite and that he will action this.

Action: DH to progress

iv. Thirteen

Action: TW to apply.

v. Tesco Bags of Life

A decision needs to be made regarding how to spend the money received.

k. Newsletter and Junior Reporter Rewards

It was confirmed that CP had purchased items as discussed at last meeting.

Discussion was had around items to be included in the next newsletter, a draft of which was shown at the meeting and amended as per the discussed.

l. First Aid Feedback

MW Confirmed that the new first aid kit and accident book are in hand.

It was queried whether the certificates had been received.

Action: DH to chase regarding certificates.

m. Website

TW gave preview of new site.

Action: TW to circulate the link to development site

n. New flyers with 'tear off' strip

To be progressed.

Action: MW to create draft and circulate

2. AOB

a. PRS

Discussion had around the change in licencing.

Action: DH to chase Ian at Onsite regarding group licence

b. Auditing of Accounts for AGM

Agreed that Ash would be asked to audit again.

Action: DH to contact Ash

c. Get Active North East

TW highlighted website that had been promoted and queried whether it would be beneficial for JUST to register.

Action: TW to register JUST

Date of Next Meeting:

Thurs 7th March - AGM